



ODISHA STATE WAREHOUSING CORPORATION,  
PLOT NO.- 02, CUTTACK ROAD  
BHUBANESWAR-751006

363

No. 903 /OSWC  
COM/TQ/WB/07/2006-07

Date. 28/02/24

### NOTICE INVITING TENDER

Odisha State Warehousing Corporation invites sealed tenders from the firms/ manufacturers / Service providers licensed by Legal Metrology Department for undertaking stamping and Annual Maintenance of Electronic for 54 nos. of Electronic Lorry Weigh Bridges (ASIO Make) located at different warehouses of the Corporation for a period of Two (02) years. The detailed information regarding the location of the warehouses has been mentioned at **Annexure-I**.

The bidder should forward the tender documents preferably in their letter head mentioning the name, status/designation of the signatory, full address with Telephone no./Mobile no. The entire tender documents including the terms & conditions as at **Annexure-II** should be signed by the bidder before submission. Quotation should be submitted in a sealed envelope superscribed "**Tender Documents for Stamping & AMC of ELWBs of OSWC**".

The following Demand Drafts are to be submitted along with the Quotation.

- 1) A demand draft for **Rs.1,180/-** (Rupees One Thousand One Hundred Eighty only) drawn on any scheduled bank in favour of Odisha State Warehousing Corporation towards cost of tender paper.
- 2) A demand draft for an amount of **Rs.1,50,000/-** (Rupees One Lakh Fifty Thousand Only) drawn on any scheduled bank in favour of Odisha State Warehousing Corporation towards EMD.
- 3) The successful bidder will have to deposit **Rs.3,50,000/-** (Rupees Three lakh Fifty Thousand Only) towards security deposit within 15 days period from the date of issue of intimation on acceptance of rate.
- 4) MSMEs registered firms are exempted from depositing tender cost & EMD and should enclose the proof of their being registered with authorized agencies. The quotations received without tender cost and EMD from the suppliers other than MSME registered firm are liable to be rejected.
- 5) The EMD/SD shall not carry any interest.

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The tender document should be sent by Registered Post/Speed Post/ Courier Service so as to reach the **Managing Director, Odisha State Warehousing Corporation, Plot No.-02, Cuttack Road, Bhubaneswar-751006** within the scheduled date & time. The quotation received after due date and time shall invariably be rejected.

Details of Tender are given below:

i. Availability of Tender in the website ( <a href="http://www.oswc.in">www.oswc.in</a> )	Dt. 29.02.2024; 11.00 AM to Dt.21.03.2024; 03.00 PM
ii. Last date & time of receipt of Tender	Dt. 21.03.2024; 03.00 PM
iii. Date & time of opening of Tender	Dt. 21.03.2024; 03.30 PM

In case the date of opening of tender is declared a holiday, then the same will be opened on the next working day but there will be no change in the time.

The OSWC reserves the right to accept or reject any or all the bids without assigning any reason thereof.

The details of tender can be viewed and downloaded from the website [www.oswc.in](http://www.oswc.in).

  
28.2.24  
**Managing Director**

SL	Name	SL	Name
1	A Katapali-I	28	Jharsuguda
2	A Katapali-II	29	Junagarh (New)
3	Anandpur	30	Junagarh (Old)
4	Anugul	31	Kantabanji (New)
5	Attabira	32	Kantabanji (Old)
6	Balasore	33	Karanjia
7	Bhadrak	34	Kendpali
8	Bhabanipatna-I	35	Kendrapara
9	Bhabanipatna-II	36	Kesinga (New)
10	Boinda	37	Kesinga (Old)
11	Bolangir	38	Khariar Road
12	Boudh	39	Kutra
13	Charbhatta	40	Malkangiri-I
14	Deogarh	41	Malkangiri-II
15	Dhanmandal	42	Malmunda (New)
16	Dharamgarh	43	Malmunda (Old)
17	Dhenkanal	44	Nabrangpur
18	Dumerpani	45	Nagenpalli
19	Godbhaga	46	Nayagarh
20	Gunupur	47	Nimapara
21	Jagatsinghpur-I	48	Phulbani
22	Jagatsinghpur-II	49	Rairangpur
23	Jagannathpur	50	Rajkhariar
24	Jagatpur	51	Raygada
25	Jaipatna	52	Sakhigopal
26	Jatni	53	Sonepur
27	Jeypore	54	Ujjalpur

**Terms and conditions of the AMC**

1. **Scope:** Service and Maintenance of 54 nos. Electronic Lorry Weigh Bridges (ASIO make) located at various depots of OSWC. The number of weighbridges may increase/decrease during the contract period for which the AMC agency must provide the service at the same rate quoted in the tender. The bidder shall maintain the Weigh Bridge in trouble-free condition without any variation in Weighment and avoid any penalty from the Department of Legal Metrology. The ELWB shall be ready for inspection by the authorities at any time. The bidder shall arrange quarterly servicing and maintenance, i.e., once in three months in a year. The bidder shall attend to all emergency calls, in addition to quarterly service, for rectification of defects reported by the respective Warehouse In-charges/Superintendents, within 48 hours to avoid carrying out Weighment on outside ELWB. The bidder shall be capable of replacing any spares, damaged or not functioning in the ELWB. The bidder shall arrange inspection of ELWB which are due for annual stamping & verification. Painting of platform, border frame shall be done annually with suitable anti-corrosion paints at no extra cost, before stamping.
  
2. **Submission of Tender:** All the tender documents must be signed & stamped by authorized person of the agency. The tender documents for technical bid (Annexure-I & II & other required documents) are to be submitted in a single sealed cover and the financial bid (Annexure-III) is to be submitted in another sealed cover. Both the sealed covers are to be submitted in another sealed envelope which must be superscribed “**Tender Documents for Stamping & AMC of ELWBs of OSWC**”
  
3. **Period of Contract:** The contract shall be for a period of Two (02) years with a provision to extend the period for another 6 months at the same rates, terms and condition on satisfactory performance during contract period at the discretion of OSWC and binding on the service provider.
  
4. **Quarterly servicing:** Servicing & maintenance work has to be undertaken at quarterly intervals (once in three months) for the ELWB. Payment will not be arranged for the quarter for which they have not attended the servicing and for the period not covered in the service maintenance work.
  
5. **Break down calls:** The agency shall attend to all breakdown calls intimated through email/ phone calls, as and when required at no extra cost, within 48 hrs, reported by the respective Warehouse Manager / In-charge. No extra payment will be paid on account of attending breakdown / emergency repair calls. After attending the call, the agency must intimate the OSWC, Corporate Office on the same day mentioning all the details of works executed in the prescribed format as per Appendix-IV along with the agency’s own service challan/report.

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- 6. **Termination:** The AMC contract can be terminated at any time during the currency of the contract period without assigning any reasons thereof, after giving a prior notice period of one months' time.
- 7. **Penalty:** If the contractor fails to attend the breakdown call within 48 hours, a penalty will be levied @ Rs.1000/- per day after 48 hours. If the contractor, fails to attend the servicing of any ELWB during any quarter, the payment for the same quarter for the ELWB for which not attended will not be paid.
- 8. **AMC Inclusion** All minor spares, Junction Box, Software charges, other peripherals (Cables & Connectors) and IC of Digital Indicator included. Similarly, annual greasing of vital parts/machinery, expenditure in deputing service engineer to the site for service and maintenance and for preparation of ELWB for stamping, conveyance charges of Legal metrology Authority included. Expenditure on Annual painting of platform and external metal parts included.
- 9. **AMC Exclusion:** Spares which are not covered under AMC are Load cell, Printer, CVT, Worn out Bolts and Nuts, CPU, PC, UPS, batteries and Other Computer accessories. Any parts which are damaged by fire, flood, lightning and high-power flow (All natural calamities/Act of God) are not covered under AMC.
- 10. **Stamping & Verification:** Stamping fees on actual basis and Incidental charges for arranging stamping shall be payable to Service Provider by OSWC. The service provider shall arrange inspection by the Department of Legal Metrology and stamping of ELWB on or before the due date annually to avoid any penalty. All other costs required for arrangement of unskilled labour and test weights charges shall be borne by the AMC agency.
- 11. **AMC & SPARE PARTS RATE:** The bidder shall quote AMC rate in the prescribed price bid form showing taxes separately (except GST). Similarly, the agency must provide the details price list separately for all the spare parts of weighbridge which may/may not be included in the AMC. The price mentioned in the list will be indicative in nature. However, OSWC may/may not procure the spare parts the same from the agency which are not included in the AMC. All the spare parts must be compatible with the weighbridges. OSWC will raise indent for those spare parts which are not included in AMC as and when required. The agency shall provide these spares as per the price list provided. The payment will be done only after supply of the spares to the warehouses. The agency must provide the details of the spare parts such as make, model, Sl no, warranty period, original invoice etc. for release of payment.

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12. **Payment:** Payment for AMC will be made on quarterly basis, after completion of each quarterly service and production of service voucher counter signed by the Warehouse Manager or In-charge of the Warehouse. Bill shall be certified by the Warehouse In-charge. If the service provider fails to undertake servicing for a particular quarter, he will not be entitled for quarterly service (AMC) charges for the particular quarter. Not attending quarterly servicing will be treated as breach of contract/ agreement. No other charges will be paid for attending servicing / emergency call for repairs except the approved AMC rate.
13. **Validity:** The Rate quoted shall be valid for 60 days.
14. **Tender acceptance/rejection:** The Managing Director, OSWC, Bhubaneswar shall have the right to reject all or any tender without assigning any reasons thereof.
15. **EMD/SD:** EMD - Rs.1,50,000/- and Security deposit Rs.3,50,000/-. An amount of Rs.1,50,000/- towards EMD shall be submitted along with tender form. Tenders submitted without EMD will be summarily rejected. MSEs registered with the prescribed agencies are exempted from payment of EMD and should enclose the proof of their being registered with any agencies under Ministry of MSME. Successful bidder shall pay SD after adjusting EMD on award of AMC. The SD will be returned to the bidder after two years (or on completion of contract period including extension period). SD carries no interest.
16. **Last date** for submission is 21.03.2024 at 03.00 PM. Bids will be opened on the same day at 3.30 PM in the presence of bidders who are interested to participate at their own cost at OSWC, Corporate Office, Bhubaneswar.
17. **Eligibility Criteria:**
- Bidder shall submit the copy of Work order and completion certificate from the user for having experience in the field of AMC of ELWBs for a minimum period of one year in any Central / State Govt Organization / PSU / Public Listed Company/reputed organization for a minimum quantity of 5 Nos. ELWBs in at least one of the last three financial years before the bid opening date.
  - Bidder shall submit valid Registration/license from Legal Metrology Department (Weight & Measures Department) of the state to undertake repairing and servicing of ELWBs in Odisha in their name along with valid authorization certificate (If any)
  - Copy of PAN card.
  - Copy of GST registration certificate.
  - Bidders shall submit '**Bid Security Declaration**' as per format enclosed as per Appendix II.
  - Bidders shall submit "**Compliance to Bid Requirement**" as per Appendix-I.
  - Bidders must submit the Annual Turnover details which must not be less than 1 Crore in the last financial year.

**18. Acceptance of tender-**

By the issue of the communication of acceptance of Tender, the contract will come into force. Successful bidder has to execute an agreement in the format as in **APPENDIX-III**, on non-judicial stamp paper of appropriate value (Rs. 100/-) within 7 days from the date of receipt of acceptance.

19. **BREACH OF CONTRACT:** If the contractor fails due to any reason to perform the servicing and maintenance and stamping of the ELWB, the Corporation shall entrust the servicing and maintenance work to other servicing agents without notice, at his risk and cost without prejudice to other terms and conditions. If the contractor neglects or fails to perform any of the obligation under the contract, it shall be open to the corporation to forfeit in whole or in part in its absolute discretion, the security deposit furnished by the contractor.

20. Any dispute arising between the contractor and the corporation during the tenure of contract period, shall be referred to the arbitrator only appointed by the Competent Authority of Odisha State Warehousing Corporation.

*C. M. 2. 24*  
**Managing Director**



**APPENDIX-I**

**COMPLIANCE TO BID  
REQUIREMENT**

We hereby confirm that we have gone through and understood the Tender Documents and our bid complies with the requirements / terms and conditions of the Tender Document and subsequent addendum / corrigendum thereof (if any), issued by OSWC, without any deviation /exception / comments / assumptions.

We also confirm that we have quoted the rates without any condition and deviation.

The Technical Bid and Price Bid as per terms and conditions of tender document have been submitted along with the required documents and same have been submitted under signatures of the authorized signatory. We undertake that the tender document shall be deemed to be our bid and in the event of award of work to us, the same shall be considered for constitution of contract agreement. Further, we shall sign and stamp each page of the Tender Document as token of acceptance and as part of contract in the event of award of contract to us.

We further confirm that we have quoted our rates in our financial bid as per the conditions of the Tender Document and for all the items.

**Stamp and signature of the bidder:**

**Name of the bidder:**

**NOTE: To be stamped and signed by the authorized signatory who is signing the Bid and scanned copy to be uploaded along with the Technical Bid.**



APPENDIX -II

**Performa for Bid security/EMD Declaration  
(On Letter Head of the Bidder)**

Whereas.... (Name of the agency) ..... have submitted bids for .....  
(Name of the work) .....

I/we hereby submit following declaration in lieu of submitting Earnest Money Deposit.

(1) If after the opening of tender, I/we withdraw or modify my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents, I/we shall be suspended for two years and shall not be eligible to bid for Odisha State Warehousing Corporation tenders from date of issue of suspension order,

Or

(2) If, after the award of the work, I/we fail to sign the contract, or to submit Security Deposit before the deadline defined in the tender document, I/we shall be suspended for two years and shall not be eligible to bid for Odisha State Warehousing Corporation tenders from date of issue of suspension order

**Stamp and signature of the bidder:  
Name of the bidder:**

## AGREEMENT

The Odisha State Warehousing Corporation having agreed to grant the contract of Annual Maintenance, servicing and certification/stamping of Electronic Lorry Weighbridges in response to the submission of tender documents by me/us on \_\_\_\_\_ to the Managing Director, Odisha State Warehousing Corporation, Corporate Office, Bhubaneswar.

I / We, \_\_\_\_\_ (here enter full name and address of contractor) am/are executing this agreement on \_\_\_\_\_ and hereby confirm that I/we have thoroughly examined and understood the terms and conditions of Tender and Instructions to Tenderers bearing No. \_\_\_\_\_ dated \_\_\_\_\_ issued by the Managing Director, Odisha State Warehousing Corporation, Corporate Office, Bhubaneswar for appointment of Annual Maintenance Contractor for Electronic Lorry Weighbridges located in the Warehouses of OSWC in respect of the quarterly servicing/maintenance of Electronic Lorry Weigh Bridges in perfect working condition, including supply and replacement of spare parts, arranging annual stamping/certification by the concerned State Government Authority (Legal Metrological Department) etc., and also those of general conditions of contract and its Appendices and agree to abide by them.

I/we am/are willingly undertaking the said work consequent on the approval of the tender given by me/us to the Managing Director, Odisha State Warehousing Corporation, Chennai at the rate mentioned in Price Bid (enclosed) which forms part of this agreement and as per terms and conditions of the tender.

I/We, assure the said Corporation that I/we will undertake the said work to the best of my/our ability at all stages, during the tenure of the contract. This agreement will remain in force for a period of Two Years, with effect from \_\_\_ or the date up to which the contract is extended.

The Managing Director, Odisha State Warehousing Corporation, Corporate Office, Bhubaneswar reserves the right to extend the period of contract for further period up to 6 months on the same rates, terms and conditions.

WITNESS

- 1.
- 2.

WITNESS

- 1.
- 2.

(.....) Contractor.

MANAGING DIRECTOR, OSWC

## Odisha State Warehousing Corporation Service Report

01	Name of the Warehouse			
02	Capacity of ELWB			
03	Date of complaint			
04	Date of Visit			
05	Complaints details			
06	Spare Parts provided	Make	Model	SI No
	a)			
	b)			
	c)			
	d)			
	e)			
07	Remarks (If any)			

**Signature of the Warehouse In-charge**

**Date:**

**Seal:**

**Signature of Service Engineer**

**Date:**

**Seal:**

**Note:**

**Contact email ID for Corporate Office, OSWC: gm@oswc.in & asstmanager\_c@oswc.in**

**PRICE BID**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Rate quoted per item excluding GST</b>
1	Rate quoted for Annual Maintenance charge per ELWB per Year	
2	Rate quoted for stamping & verification per ELWB	
<b>A.</b>	<b>Total</b>	

Note:

- Lowest bidder will be decided on the lowest total rate at A
- Rate quoted shall be excluding GST.

I/We hereby certify that I/We agreed to the terms and conditions in the Tender and ready to undertake AMC of ELWBs as above at the lowest rate quoted by me/us.

Name / Address / Seal / Signature of the Bidder

Date: